Behaviour Policy & Guidelines

This policy links to the following policies and procedures:
- Early Help, Safeguarding and Child protection policy
- Health and safety policy
- Staff Handbook and Code of Conduct
- Online Safety Policy
- Covid Risk Assessment
- Anti bullying Policy

Vision Statement

At William Davies we celebrate our diversity and achievement. Children enjoy and get the best out of learning opportunities in a caring and positive environment. Through imaginative and flexible focussed learning, children strive to achieve well.

We aim to create reflective, confident learners. Our child-centred culture enables children to develop, grow and establish positive attitudes. Children learn to respect themselves, others and the world in which we live.

William Davies is a forward thinking school. We adapt to evolving technologies and global developments. Our children are prepared for challenges of the future.
To achieve this we share collective responsibility to ensure that the guidance and procedures stated in this policy are applied consistently.

We aim to promote sound moral and social values where children respect both themselves and others. We aim to ensure children learn the difference between right and wrong in a supportive and caring environment. We encourage all pupils to exercise self discipline and to develop the ability to control their feelings and show patience and support for others.

Guidelines and Procedures for Classrooms and Playtimes

This policy describes the steps we have agreed in order to ensure a safe and calm environment throughout the school.
We follow The Golden Rules. There are six golden rules. They are discussed with class on a regular basis and children can be awarded merits for evidence of following these rules. The rules are displayed in every classroom and around the school. These rules are backed up with clear rewards and consequences.

Working with Children

The children have had a direct input into the writing of this policy. The children are involved in this policy on a daily basis and support this policy by becoming Prefects, Monitors and Peer Mediators. The children are reminded of this policy regularly.

Working with Staff

All staff are essential to the achievement of these aims and must feel confident to deal with all pupils. Staff must model the behaviour we expect. The Golden Rules serve as a clear foundation for behaviour, and the expectations can be interpreted differently depending on the age of the child. All new members of staff are expected to read and follow this policy.

Staff are reminded of this every September.

These rules can be supported by:-

● Providing a stimulating, organised classroom.

● Being well prepared with appropriate resources ready for use.

● Having clear rules of when and how to work quietly, silently or collaboratively.

● Using a voice and manner which fosters mutual respect.

● Knowledge of children's Personal Learning Pathways.

● Being able to pre-empt situations.

● Arranging classroom furniture with the needs of children in mind.

● Using monitors to encourage children to take responsibility.

● Having a notice board in class where information such as class timetables, monitors, class rules/contracts, routines etc so that children have the means to check. This will also provide essential information for anyone covering the class.

Working with parents

The school shares this policy with parents by involving them in the follow up of rewards and sanctions. This policy is published on our school website.

Exclusions

Serious incidents or persistent non adherence to the behaviour policy can result in either a fixed term exclusion or a permanent exclusion.

Visiting Staff

Visiting staff are made aware of this policy and rewards and sanctions, which are displayed in each classroom and in both the dining hall and the main hall.

Monitoring

The implementation and effectiveness of this policy will be monitored by the headteacher. This policy will be reviewed by the governors annually. Records of behaviour incidents are kept. The types of behaviour which are recorded and monitored are bullying, serious behaviour incidents and racial abuse and abuse of protected characteristics. The headteacher includes this information in her termly report to governors. This enables governors to monitor and gain an overview of the school.

Covid 19 Coronavirus addendum

(To be enacted in any lockdown situation)

Created September 2020 J Hyde

1. Scope

This addendum applies until further notice.

It sets out changes and exceptions to our normal behaviour policy. Pupils, parents and staff should continue to follow our normal behaviour policy with respect to anything not covered in this addendum.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

2. EXPECTATIONS FOR CHILDREN IN SCHOOL

2.1 New and changed rules

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact Sally Norris, Headteacher, if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them to integrate back into school life.

What is different about the school rules now:

- We have a 'bubble system in the school now: EYFS children and staff, Years 1, 2 and 3 children and staff and years 4, 5 and 6 children and staff for the three bubbles within our school.
- One-way system around school now. This MUST be followed at all times. Pupils following this one-way system will significantly reduce the chances of coming into close contact with other pupils, particularly from other year groups.
- Children only use their designated toilets and will be allowed to use the toilet (within reason) at any time, to avoid overcrowding during busy periods
- Children use the external door to their classrooms, with some exceptions (collecting lunches, PE lessons in the hall, toilet visits and library visits)
- Upon arrival, children go straight to their classroom and that their first lesson is in.

- Assembly, break and lunchtimes are staggered so that children interact only with children from their bubble; each bubble has its own box of playground equipment; bubble use the climbing and swinging playground equipment on alternate weeks (this will be on a rota system)
- Children collect their lunch in the dining hall and will then take their lunch to their classrooms, to eat their lunches there
- Hygiene, such as handwashing and sanitising (where permission has been given by parents) takes place at scheduled intervals - signs and poster around the school reinforce this
- Tissues and foot operated lidded bins are available in each classroom and children are encouraged to 'catch it, bin it, kill it' for sneezing, coughs and runny noses and to cough or sneeze into their elbow if they cannot get a tissue in time, and to avoiding touching their mouth, nose and eyes with hands - posters around the school reinforce this.
- Children are reminded to tell an adult if they are feeling unwell
- Spitting is against the school's rules and has never been tolerated. The child will be sent to the headteacher in such an instance and the child's parents will be informed by letter.
- Any child who coughs or spits at others in 'jest' will be dealt with on a case by case basis.
- Children are not required to wear face masks, however, if they choose to do so, they must wear plain masks and their use must be in line with government guidelines. The parents will be entirely responsible for this. If a child takes their mask off during the day, teachers will not ask them to put it back on

2.2 Rewards and sanctions for following rules

We have high behaviour expectations at William Davies; children are usually very well behaved. We have a well established behaviour system (rewards and sanctions) which we will continue to use (Golden Rules and Learning Powers merits, lunchtime points, playground and classroom sanctions) and, where appropriate, will extend these to behaviours relating to the new and changed rules.

However, if pupils fail to follow these rules, we will:

Deal with issues on a case by case basis, applying the usual sanctions where appropriate, escalating to the headteacher or other member of SLT and liaising with parents as required.

2.3 Attendance

Until further notice, we will alter the following school rules:

Attendance is mandatory from September 2020

Absence procedures remain the same for staff and children.

Covid related child or staff absence will be recorded on our Coronavirus Log

2.4 Uniform

While expectations for uniform were altered during June and July return, from September 2020, we will revert to normal policy on uniform, with their clothing requiring washing no more than they would usually be washed. From September 2020:

Children will wear their uniform as usual,

Children will bring book bags and PE kits as usual.

Children will bring a labelled water bottle daily.

Children will change for PE in school, as usual.

3. EXPECTATIONS FOR PUPILS AT HOME

WDPS Behaviour Policy and Guidelines

3.1 Remote learning rules

If children are not in school, we expect them to follow all of the rules set out below.

Parents should also read the rules and ensure their children follow them. Parents should contact Sally Norris, the headteacher, if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them with their learning.

Children, staff and parents are expected to comply with our Online Safety Policy at all times.

We will use Google Classroom and our Website as the vehicle for our communication and online learning. All children (R-6) will have their own login which should be kept safe and confidential at all times.

Parents should support children to access online learning and should regularly monitor children's time online and screen time.

If interacting with other pupils or staff online, students should always be kind and respectful to each other and staff.

Any inappropriate comments to staff online or any other platform will be taken very seriously. This is also the case

of for any online bullying towards other pupils or peer-on-peer abuse that is disclosed to the school during this time.

- Children should complete work to the deadline set by teachers
- Seek help if they need it, from teachers or teaching assistants, via google classroom or when a teacher has called them
- Alert teachers if they're not able to complete work
- Use proper online conduct, such as using appropriate language in messages, in line with our Online Safety Policy
- If children are using a device provided by the school, the parents are responsible to ensuring it is well maintained and returned to the school in good working order.
- Any children who break these online rules or policy, the family will be contacted by a member of senior leadership and the concern dealt with appropriately.
- Cover any reasonable adjustments that you'll make for pupils with more challenging behaviour.

3.2 Dealing with problems

If there are any problems with pupils adhering to rules around remote learning, including if they don't engage with the remote learning set for them, we will:

Regular monitoring and phone calls will address any lack of engagement

4. MONITORING ARRANGEMENTS

We will review this policy as guidance from the local authority or Department for Education is updated, and as a minimum once each half term by Jessica Hyde (Deputy Headteacher) At every review, it will be approved by the full governing board.

5. LINKS WITH OTHER POLICIES

This policy links to the following policies and procedures:
- Early Help, Safeguarding and Child protection policy
- Behaviour policy
- Health and safety policy

WDPS Behaviour Policy and Guidelines

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- [Online Safety Policy](#)
- [Covid Risk Assessment](#)